



State Portal Steering Committee Meeting Summary Minutes

Meeting Date: **June 10, 2005** Meeting Time: **1:00 – 3:00 pm** Meeting Location: **900 N Street Room 340**

Attendees:

Committee members: Will Bush, Gary Clark, Jim Culbeaux, Tom Dolce, Davood Ghods, Daniel Gullahorn, Dale Jablonsky, John Jewell, J. Clark Kelso, John Kriege, Joanne McNabb, Kelvin Pye, Robert Quigley, Larry Toliver

Alternate members: Kristine Ogilvie

Others: Denise Blair, Paul Benedetto, Claudina Nevis, Deborah Schwartz, Lee Macklin, Debbie Schwartz, Carol Kelly, Steve Clemons

Absent members: Ann Barsotti, Joan Borucki, Vince Brown, David M. Carlisle, M.D., Dave Dawson, Pat Henning, Jimmy Orr, John Rea, Bernard Soriano, Wayne Strumpfer, Charlene Zettel, Pam Harris

Topic	Discussion Highlights	Action	Action Assignment
I. Meeting Minutes		Approved: 5/13 Minutes	
II. <i>California State Portal</i>	John Jewell reported for the California Research Bureau (CRB): <ul style="list-style-type: none">• CRB will present a high level report outline and issue list at the next committee meeting• Presentations from vendors with state portal deployment experience in other states have provided a lot of good background information for the report		Debbie Schwartz will be meeting with committee member departments to solicit input for CRB report
III. Projects: 1. DMV Portal project update 2. DIR 3. Common Business Systems	Paul Benedetto reported on DMV FSR status Jim Culbeaux reported status of DIR's project for licensing, case management & portal and discussed their business based (not technical) procurement approach Clark Kelso provided brief overview of the 3 ERP state projects: SCO, DOF, CCR. Additionally Clark discussed need for	DMV will be having more discussions: <ul style="list-style-type: none">• Portal funding sources• Legal issues• Legislative considerations	<ul style="list-style-type: none">• Lee Macklin to follow up DTS support of DIR's project needs.• Jim Culbeaux to send Clark Kelso copy DIR project FSR

Topic	Discussion Highlights	Action	Action Assignment
	procurement ERP solutions		
IV. E-Shared Services	<p>General discussion:</p> <ul style="list-style-type: none"> • Service Oriented Architecture (SOA) • Common services and need for collaborative ongoing processes • Biggest challenge: who will build the Common Components? 		
V. Enterprise Architecture (EA)	<p>The revised EA Framework document will be presented for adoption at the IT Council meeting on July 15 (see web address below for document copy).</p> <p>Clark Kelso reviewed 3 California EA charts available on his web site http://www.cio.ca.gov/test/ITCouncil/Committees/ArchStandards.html</p> <ul style="list-style-type: none"> • EA Governance • Federated Model: Strategic Initiatives to Service Delivery • Federated E-Government Architecture <p>Need: EA must be in place before we can start the Common Components build out efforts</p>		
VI. Next steps	<p>Next meeting: July 8 from 1 to 3:00 P.M. Location: same</p>		<p>Claudina Nevis:</p> <ul style="list-style-type: none"> • Add BOE to committee membership • Email privacy documents from Joanne McNabb
VII. Adjourn	Meeting adjourned @ 2:15 <u>P.M.</u>		